

MINUTES



**Blue Earth Light and Water
Board Meeting Group
BELW Board meeting
Monday, September 12, 2016, 5:00 pm - 6:00 pm
BELW Board Room**

A. Call to Order

The Meeting was "Called to Order" at 5:10 pm

B. Meeting Attendance

Board Members Present: Lars Bierly, Bernie Kriewall, Dan Mensing,
Mark Loge, Tim Juba

Staff Present: Laurie Oelke, Tim Stoner

C. General Reports

1. Public Forum and Correspondence
2. Approve Previous Meeting Minutes

The Board reviewed and approved the meeting minutes from the BELW Board meeting held on August 9, 2016

Move: Dan Mensing Second: Tim Juba Status: Passed

3. Financial Review

The Board reviewed the financials for July 2016, Overall the funds are on target. The wet season has reduced water usage.

The Board discussed the possibility of capitalizing labor on large projects that are realized over a long time such as 20 yrs. An

example would be to capitalize labor of installing new light on the Main Street project.

Further discussion to be at the December meeting.

4. Review Monthly Power Cost Adjustment

The Board reviewed the Power Cost Adjustment for August .003379

5. Approval of Accounts Payable

The Board motioned to approve the August Accounts payable by mail. The August payables totaled \$913,477. The large accounts included \$408,200 for Energy/Capacity and Transmission, \$37,067.19 for water meters, and \$21,800 for Distribution system maintenance.

Move: Mark Loge Second: Bernie Kriewall Status: Passed

6. Review of Project Status

The Board reviewed the following projects:

Fiber Project - Warehouse to the Power Plant/Office, Completed

North Main - County project BELW is installing water-main and lighting, currently behind

Main Street - Lighting is almost complete, will be done by Garand Opening October 15

Winnebago Manufacturing - moved to Industrial feeder, Completed

7. Review of Outage Reports

No new outages to report

8. Approval of Collection/Write off Activity

There is no collection accounts this month

D. Old Business

1. Security update
Discussion

Final step in security testing to be completed late September 2016 report to follow.

E. New Business

1. Employee Insurance Update
Options to be delivered at Board meeting

The Board reviewed the Insurance options, requested Staff to review and insure December coverage is adequate before proceeding with new HSA Policy.

2. New Key Account information
Potential large customer
3. Mid-Year audit review
4. Five year CITY/BELW Project Update
5. Meeting (Accounts Payable) Timing

The Board discussed the timing of the monthly accounts payable, in order to review all the previous months invoices. The Board meeting date is often too early to review the accounts payable in a timely basis. The motion was made to change the meeting date to the third Monday of every month starting October 17, 2016.

Move: Dan Mensing Second: Tim Juba Status: Passed

F. Closed Meeting

The meeting was closed to discuss a employment issue

Move: Dan Mensing Second: Mark Loge Status: Passed

G. Meeting Reopened

Move: Bernie Kriewall Second: Mark Loge Status: Passed