

MINUTES

**Blue Earth Light and Water
Board Meeting Group
BELW Board Meeting
Monday, February 13, 2017, 5:00 pm - 6:00 pm
BELW Board Room**

A. Call to Order

The meeting was "Called to Order" at 5:00 pm

B. Meeting Attendance

Board Members Present:

Bernie Kriewall
Mark Loge
Dan Mensing
Tim Juba
Lars Bierly

Staff Present:

Laurie Oelke, Office Manager
Tim Stoner, General Manager

C. Bi-Annual Election of Board Officers

Upon a motion by Bernie Kriewall, a second by Mark Loge, Dan Mensing was nominated for the position of Chairman. Upon a motion to close nominations and unanimously elect Dan Mensing as Chairman, by Bernie Kriewall, with a second by Mark Loge, and a unanimous vote of the Board, **IT WAS RESOLVED** that Dan Mensing will become Chairman the BOARD OF PUBLIC WORKS.

Upon a motion by Bernie Kriewall, a second by Tim Juba, Mark Loge was nominated for the position of Vice Chairman. Upon a motion to close nominations and unanimously elect Mark Loge as Vice Chairman, by Bernie Kriewall, with a second by Tim Juba, and a unanimous vote of the Board, **IT WAS RESOLVED** that Mark Loge will become Vice Chairman the BOARD OF PUBLIC WORKS.

Upon a motion by Bernie Kriewall, a second by Mark Loge, Lars Bierly was nominated for the position of Secretary. Upon a motion to close nominations and unanimously elect Lars Bierly as Secretary, by Bernie Kriewall, with a second by Mark Loge, and a unanimous vote of the Board, **IT WAS RESOLVED** that Lars Bierly will become Secretary the BOARD OF PUBLIC WORKS.

D. General Reports

1. Public Forum and Correspondence
2. Approve Previous Meeting Minutes

No meeting in January due to weather, December meeting needs approval

The Board reviewed and approved the minutes as presented from the December meeting, (January 2017 meeting was canceled due to bad weather)

Attachment 2017-02 -1

Move: Mark Loge Second: Lars Bierly Status: Passed

3. Financial Review

The Board reviewed the 2016 year end preliminary financials. The 2016 audit is in progress and should to expect to see a 2016 final presentation during the April board meeting.

4. Review Monthly Energy Adjustment

The Board reviewed the Power Cost Adjustment:
December Billing -.001275
January Billing .004165

5. Approval of Accounts Payable

To be uploaded at a later time.

Due to the timing of the meeting the Board motioned to approve the accounts payable by mail.

Attachment 2017-02-02

Move: Mark Loge Second: Tim Juba Status: Passed

6. Review of Project Status

7. Review of Outage Reports

The Board reviewed one outage for the month of January,

8. Approval of Collection/Write off Activity

To be hand delivered at the meeting

The Board reviewed and approved the Collection/Write off report as presented.

Attachment 2017-02-03

E. New Business

F. Staffing/Wages

G. Payroll accounting change (year end)

Discussion, The Board considered changing the year end payroll financials to coincide with the last pay period of the fiscal year. for example the last pay period in December will end the fiscal year for salaries and time coding. The first pay period in the subsequent year will fall under the new fiscal year. This will allow time tracking on projects a cleaner break without extensive time spent reversing out hourly activity from specific project accounts, these actions have taken a lot of time for little to no value.

BE IT RESOLVED; Payroll accounting will end with the last pay period of the fiscal year and begin the next year's accounting with the first pay period of the year, for payroll and time coding purposes only.

Move: Mark Loge Second: Lars Bierly Status: Passed

H. Adjourn

Adjourn at 6:00 pm