

MINUTES

**Blue Earth Light and Water
Board Meeting Group
BELW Board Meeting
Monday, March 20, 2017, 5:00 pm - 6:00 pm
BELW Board Room**



A. Call to Order

The meeting was "Called to Order" at 5:00 pm

B. Meeting Attendance

Board Members Present:

Mark Loge
Dan Mensing
Tim Juba
Lars Bierly

Board Members Absent:

Bernie Kriewall

Staff Present:

Laurie Oelke, Office Manager
Tim Stoner, General Manager

C. General Reports

1. Public Forum and Correspondence

2. Approve Previous Meeting Minutes

The Board reviewed and approved the minutes as presented from the February 13, 2017 meeting.

Attachment 2017-03-01

Move: Lars Bierly Second: Tim Juba Status: Passed

3. Financial Review

The Board reviewed the Income Statement from January of 2017. A slight decrease in sales can be associated to the warm weather.

The 2016 audit is not finalized, the audit is expected to be completed April of 2017 with a audit presentation in May.

4. Review Monthly Energy Adjustment

The Board reviewed the monthly Power Cost Adjustment based on February 2017 Energy .002296

5. Approval of Accounts Payable

The Board reviewed and approved the accounts payable. The payables for February 2017 totaled \$798,555. Large accounts included \$260,444 for Energy, Capacity and Transmission. \$203,524 for Bond payments.

Attachment:2017-03-02

Move: Lars Bierly Second: Tim Juba Status: Passed

6. Review of Project Status

Project Status

Water Plant SCADA is in the planning stage

7. Review of Outage Reports

No outages to report

There were no outages to report

8. Approval of Collection/Write off Activity

The Board reviewed the write off and collection report.

All collection accounts were able to be sent to MN Recapture program for processing.

Move: Tim Juba Second: Mark Loge Status: Passed

D. New Business

CMPAS Solar array/energy purchase agreement

The Board reviewed and approved the Solar energy/billboard agreement with CMMPA as presented

Attachment: 2017-03-04

Move: Mark Loge Second: Lars Bierly Status: Passed

1. Staffing/Summer Help

The Board discussed summer help options and approved the add of one summer help staff from May to August 2017, the hourly wage will be \$11.00 per hour.

Move: Lars Bierly Second: Tim Juba Status: Passed

2. Water Dept. Assistant Supervisor

The Board discussed the creation of a Assistant Supervisor position of the Water Department. Following the discussion the Board approved the position.

Move: Mark Loge Second: Tim Juba Status: Passed

E. Confidential Personnel Discussion

The meeting was closed to discuss personnel issues at 5:30 pm

Move: Mark Loge Second: Tim Juba Status: Passed

F. Meeting reopened

The meeting was reopened at 5:40 pm

Move: Lars Bierly Second: Tim Juba Status: Passed

G. Meeting Adjourned

Meeting adjourned at 5:40 pm

Move: Mark Loge Second: Tim Juba Status: Passed