

MINUTES

**Blue Earth Light and Water
Board Meeting Group
BELW Board Meeting
Monday, December 18, 2017, 5:00 pm - 6:00 pm
BELW Board Room**



A. Call to Order

The meeting was "Called to Order" at 5:00 pm

B. Meeting Attendance

Board Members Present:

Tim Juba

Bernie Kriewall

Lars Bierly

Dan Mensing

Mark Loge

Staff Present:

Jill Madetzke, Senior Accountant

Laurie Oelke, Office Manager

Tim Stoner, General Manager

C. General Reports

1. Public Forum and Correspondence

2. Approve Previous Meeting Minutes

The Board reviewed and approved the meeting minutes from the November 20th 2017 Board Meeting.

Move: Lars Bierly Second: Tim Juba Status: Passed

3. Financial Review

The Board reviewed the October 2017 Income Statement and Balance Sheet from both Electric and Water Funds.

4. Review Monthly Energy Adjustment

The Board reviewed the monthly Power Cost Adjustment (PCA) for November 2017 based on November energy cost. The PCA was .01489

5. Approval of Accounts Payable

The Board reviewed and approved the accounts payable for November 2017. The accounts payable totaled \$665,982. Large accounts totaled \$270,769 for Energy/Capacity/Transmission \$65,435 for upgraded meter improvements.

Move: Mark Loge Second: Lars Bierly Status: Passed

6. Review of Project Status

The Board discussed the Water SCADA project. Replacing several new meters/equipment found during the project that were outside of the original scope caused a 7% increase to the overall project cost.

7. Review of Outage Reports

No new outages to report

8. Approval of Collection/Write off Activity

D. New Business

1. Review of Service Exception agreement

The Board discussed and approved the Service Exception agreement as presented and agreed to proceed to send the contract to BENCO for review.

Move: Bernie Kriewall Second: Lars Bierly Status: Passed

2. Budget Review

Annual Budget Review

The Board reviewed the 2018 Capital and Overall Budget.

The 2018 detailed budget was approved motioned by Mark Loge, seconded by Tim Juba - motioned approved by all

The Board reviewed the Capital budget and requested the following changes.

1. Increase the Electrical vehicle count to three units total - approximately \$8000 additional
2. Add an additional server for an internal back up approximately \$5000 additional

The Board moved to approve the capital budget with the listed changes.

Motioned by Lars Bierly, Seconded by Bernie Kriewall. approved by all

The 2018 detailed budget was approved

Move: Mark Loge Second: Tim Juba Status: Passed

3. 2018 Wage approval

to be delivered

The Board reviewed and approved the 2018 wage scale report as presented

Move: Bernie Kriewall Second: Tim Juba Status: Passed