

MINUTES



**Blue Earth Light and Water
Board Meeting Group
BELW Board Meeting
Monday, March 19, 2018, 4:30 pm - 5:30 pm
BELW Board Room**

A. Call to Order

The meeting was Called to Order at 4:30 pm

B. Meeting Attendance

Board Members Present:

Bernie Kriewall

Tim Juba

Mark Loge

Lars Bierly

Dan Mensing

Staff Members Present:

Jill Madetzke, Office Manager

Tim Stoner, General Manager

C. General Reports

1. Public Forum and Correspondence

2. Approve Previous Meeting Minutes

The Board reviewed and approved the meeting minutes from the February 12, 2018 meeting with the following addition "Accounts Payable" for January 2018 were reviewed and approved"

Move: Tim Juba Second: Lars Bierly Status: Passed

3. Financial Review

The Board reviewed the preliminary January Income Statement. The Electric and Water funds are on schedule.

4. Review Monthly Energy Adjustment

The Board reviewed the February PCA for the March 2018 billing .008690

5. Approval of Accounts Payable

The Board reviewed and approved the February accounts payable totaling \$729,305.31. Large accounts included \$289,819.00 for Energy/Capacity and Transmission, \$19,900 for Meter modules and \$33,188.63 for AMR/Water Meters

Move: Mark Loge Second: Tim Juba Status: Passed

6. Review of Project Status

7. Review of Outage Reports

The Board reviewed all reliability metrics, BELW is in top of 99.95% of all nationally recognized metrics for 2017.

8. Approval of Collection/Write off Activity

To be hand delivered

The Board reviewed and approved the collection report as presented, The utility is using MN Recapture Program as a primary recovery tool when applicable.

Move: Lars Bierly Second: Tim Juba Status: Passed

D. New Business

1. Final Approval of BENCO Service Contract

The Board reviewed the BENCO Service agreement and motioned to approve Dan Mensing as Board Chairman to execute the contract once signed by the BENCO representative.

Move: Mark Loge Second: Lars Bierly Status: Passed

2. Final Approval of Verizon Master Lease Agreement

The Board reviewed the Master Lease agreement between Verizon and BELW for the small cell installation. The Board motioned and approved Dan Mensing as Chairman of the Board to execute the contract as presented.

Move: Lars Bierly Second: Mark Loge Status: Passed

E. Meeting adjourned at 5:30 pm